

Program Efficacy Report Spring 2013

Name of Department: Student Life

Efficacy Team: Stacy Meyer and Yon Che

Overall Recommendation (include rationale): Conditional

The Student Life is an indispensable program for San Bernardino Valley College. They provide opportunities for our students to explore different activities on and off Campus. In addition, they oversee countless programs and services to our students. Also, every year, the program prepares for the Commencement ceremony, which is the biggest celebration of the SBVC.

However, the Efficacy document does not adequately reflect the efficiency of the program largely due to a lack of current data and their analysis. The EMP summary must be updated as it is from 2008/2009 academic year. There have been no studies or surveys completed over the last 2.5 years. The program was challenged with the collection of demographic data since the last Program Review; however, no improvements have been made. Due to a lack of data, the program was not able to make stronger case in Student Success and Productivity. The Planning section was vague in its explanation of how the program plans to address their strengths, achievements and challenges in the future.

The rationale for the probationary ruling was due to the following areas that received “Does not meet” rating:

- Access
- Student success
- SAOs
- Productivity
- Trends
- Accomplishments and strengths
- Challenges
- Previous *Does not meet* categories

Strategic Initiative	Institutional Expectations	
	Does Not Meet	Meets
	Part I: Access	
Demographics	<i>The program does not provide an appropriate analysis regarding identified differences in the program’s population compared to that of the general population</i>	<i>The program provides an <u>analysis</u> of the demographic data and provides an interpretation in response to any identified variance. If warranted, discuss the plans or activities that are in place to recruit and retain underserved populations.</i>

Efficacy Team Analysis and Feedback: Does not meet

The document states that the program has not been able to collect the internal demographic data due to constant changes in the director position during the last five years. The document addresses plans to collect data through the SARS system. However, it is noted that these data may not accurately represent the demographics serviced by the program as they will only reflect the students who use the computers in the Cyber Lounge. The evaluation committee feels that the program needs to develop additional survey instruments that will collect more complete demographic data of the program.

Pattern of Service

The program's pattern of service is not related to the needs of students.

The program provides evidence that the pattern of service or instruction meets student needs.

If warranted, plans or activities are in place to meet a broader range of needs.

Efficacy Team Analysis and Feedback: Meets

The program responds to the needs of students and the community through their service pattern. The office is open Monday through Friday all day. Weekend and extended day and evening hours are also available. The program oversees several programs and services on campus. In addition, they assist the students with the Student Identification Cards and the Associate Student Government Discount stickers. The program also provides assistance with Announcements, Student Body election ballots and templates for club constitutions.

Part II: Student Success

Data demonstrating achievement of instructional or service success

Program does not provide an adequate analysis of the data provided with respect to relevant program data.

Program provides an analysis of the data which indicates progress on departmental goals.

If applicable, supplemental data is analyzed.

Efficacy Team Analysis and Feedback : Does not meet

The program goals are identified in the EMP summary (2008/2009), however, the document does not provide any data to support that these goals are advancing. In addition, it is noted that the document addresses only one of the three program goals. The other two goals are not addressed at all. Furthermore, the evaluators would like to know the linkage between the activities described in the document (such as budget training sessions and participation in a national conference) and the program goals stated in the EMP summary.

Program has not demonstrated that they have made progress on Student Learning Outcomes (SLOs) and/or Service Area Outcomes (SAOs) based on the plans of the college since their last program efficacy

Program has demonstrated that they have made progress on Student Learning Outcomes (SLOs) and/or Service Area Outcomes (SAOs) based on the plans of the college since their last program efficacy

<p>Student Learning Outcomes and/or Student Achievement Outcomes Efficacy Team Analysis and Feedback : Does not meet</p> <p>The document provides a list of financial contributions made by the program to the entities of SBVC in addition to the events they participated on and off Campus (the document does not indicate when these events took place). However, it is not clear how these examples demonstrate that the program has made progress on SAO's.</p>		
<p>Mission and Purpose</p>	<p><i>The program does not have a mission, or it does not clearly link with the institutional mission.</i></p>	<p><i>The program has a mission, and it links clearly with the institutional mission.</i></p>
<p>Efficacy Team Analysis and Feedback: meets</p> <p>The mission of the program correlates with that of SBVC in that they believe in the value of diverse experiences outside the classroom and that such experiences will lead to the quality education.</p>		
<p>Productivity</p>	<p><i>The data does not show an acceptable level of productivity for the program, or the issue of productivity is not adequately addressed.</i></p>	<p><i>The data shows the program is productive at an acceptable level.</i></p>
<p>Efficacy Team Analysis and Feedback: Does not meet</p> <p>The document states that the program has been productive in the following areas:</p> <ul style="list-style-type: none"> ● Consistent student leadership during the 2012/2013 school year ● Increase in the numbers of the clubs from 30 to 32 ● Immediate response to request and complaints 98% of the time ● Customer service in general <p>Although the program claims that they have been productive in these areas, there is no data to support the claim. The program addresses their plans to develop a customer satisfaction survey to collect data. However, the evaluation committee feels that there is a lack of specifics in the description of these plans.</p>		
<p>Relevance, Currency, Articulation</p>	<p><i>The program does not provide evidence that it is relevant, current, and that courses articulate with CSU/UC, if appropriate.</i></p> <p><i>Out of date course(s) that are not launched into Curricunet by Oct. 1 may result in an overall recommendation no higher than Conditional.</i></p>	<p><i>The program provides evidence that the curriculum review process is up to date. Courses are relevant and current to the mission of the program.</i></p> <p><i>Appropriate courses have been articulated or transfer with UC/CSU, or plans are in place to articulate appropriate courses.</i></p>

Relevance and Currency, Articulation of Curriculum

Efficacy Team Analysis and Feedback: Meets

The document provides a list of diverse activities the program participated on and off campus. The evaluation committee would like to know when these events took place and their purpose.

The Content Review Summary is not applicable for this program.

Part IV: Planning

Trends	<i>The program does not identify major trends, or the plans are not supported by the data and information provided.</i>	<i>The program identifies and describes major trends in the field. Program addresses how trends will affect enrollment and planning. Provide data or research from the field for support.</i>
---------------	---	---

Efficacy Team Analysis and Feedback: Does not Meet

According to the program, there are two major trends: 1) a decrease on the number of students on campus due to an increase of on-line classes, 2) an increase on the number of discipline cases among students with mental health issues.

The major trends in the field are identified; however, the document does not provide data or research to support their statement. The program addresses that the role of Student Government may change in the future due to the trend #1. However, they do not discuss plans to address this change. While the document describes how the program is coping with the trend #2, further discussions must be provided on how this trend will be incorporated into planning.

Accomplishments	<i>The program does not incorporate accomplishments and strengths into planning.</i>	<i>The program incorporates substantial accomplishments and strengths into planning.</i>
------------------------	--	--

Efficacy Team Analysis and Feedback: Does not Meet

The program must update the EMP summary as it provides information for 2008-2009 academic year only.

Although the program identifies their achievements based on the goals stated in the EMP summary (assuming that the goals remain the same for 2012-2013), the evaluators feel that it is still vague how some of these accomplishments are being incorporated into planning.

The document addresses their accomplishments on the positive visibility of the Office of Student Life (such as relocation of the Associate Student Body to a newly furnished facility, upgrading the Student Lounge with new furnishings and providing individual offices for executive offices and justices). The evaluators would like to see how these newly furnished facilities will be used to promote student success in the upcoming years.

The document states that the visibility of the Student Senators has increased 100% due to newly introduced activities such as bingo games, and pep rallies. While the evaluators agree that these events are strengths of the program, there must be further discussions on how they will be incorporated into planning.

The document discusses the training opportunities that might be available to the newly elected Student Body Officers for the 2013/2014 school year. These opportunities will help the students to develop and identify leadership, which is one of the goals stated in the EMP summary.

Weaknesses/challenges	<i>The program does not incorporate weaknesses and challenges into planning.</i>	<i>The program incorporates weaknesses and challenges into planning.</i>
------------------------------	--	--

Efficacy Team Analysis and Feedback: Does not meet

The document provides an analysis of the weaknesses and challenges that the program is facing. The inconsistency in the position of Director of Student Life and the lack of strong supporting staff are the main factors that contributed to the failures in data collection and their analysis, planning and expansion of the program. While the evaluation committee understands these challenges, the program must address how they will cope with these obstacles in the upcoming years.

The insufficient budget of the College for the Commencement is an additional challenge. The evaluators appreciate the discussion on the concrete plans to remedy this challenge.

Part V: Technology, Partnerships & Campus Climate

<i>Program does not demonstrate that it incorporates the strategic initiatives of Technology, Partnerships, or Campus Climate.</i>	<i>Program demonstrates that it incorporates the strategic initiatives of Technology, Partnerships and/or Campus Climate.</i>
<i>Program does not have plans to implement the strategic initiatives of Technology, Partnerships, or Campus Climate.</i>	<i>Program has plans to further implement the strategic initiatives of Technology, Partnerships and/or Campus Climate.</i>

Efficacy Team Analysis and Feedback: Meets

The program actively promotes clubs which represent the diverse College population. These clubs offer diverse cultural experiences to other students. There are numerous events held by the program all year. The events include Cesar Chavez commemoration dinner, Black history month, Women of color and Women's History month dinner and Raku dinner as well as field trips to the Simon Art Museum. The program also promotes understanding of people with disabilities.

The program runs its own website which will be upgraded this year. The Cyber Lounge has computers and a printer for the convenience of the students. The implementation of the SARS program on the computers not only records usage by students but also it will be used to collect demographic data in the future.

Part VI: Previous Does Not Meets Categories

<i>Program does not show that previous deficiencies have been adequately remedied.</i>	<i>Program describes how previous deficiencies have been adequately remedied.</i>
--	---

Efficacy Team Analysis and Feedback (N/A if there were no “Does not Meets” in the previous efficacy review): Does not meet

The document states that the demographic data was a weakness and still remains a weakness. In addition, there has not been any development of the plans to rectify the deficiencies in the Week of Welcome, Club Rash and Club Wars. The committee remains unclear how much remedy has been made to the previous deficiencies as there is no information available for comparison.

The program discusses the improvements made on the number of active clubs (from 25 to 31), the number of vendors who accept SBVC ASB sticker for discounts (from 7 to 25 stores). Also, they maintained the number of ID cards issued.